



## **Internal Quality Assurance Cell (IQAC)**

Narayana Engineering College :: NELLORE

Approved by AICTE to JNTUA; An ISO 9001-2008 Certified Organization

**18-12-2017**

The 4<sup>th</sup> meeting of Internal Quality Assurance Cell (IQAC) was held on December 18<sup>th</sup>, 2017 at 03.00 PM in the conference hall. The meeting was held on the following minutes.

### **Agenda:**

- 1) Inclusion and Introduction of newly nominated members.
- 2) Action taken report on minutes of meeting held on 22/06/17.
- 3) To confirm the progress of the activities.
- 4) Introducing NAAC Framework document in the college
- 5) Any other matter with the permission of the chair.

### **Point no 1: Inclusion and Introduction of newly nominated members.**

The Chairperson welcomed all the members to the meeting and introduced the new members of the committee.

### **Point no 2: Action taken report on minutes of meeting held on 22/06/17**

The chairperson asked the members to approve the minutes of its previous meeting and the action taken. The Coordinator presented the

- Feedback Analysis report for the ACY: 2017-18, Odd semester of all the departments.
- Department-wise compiled AAA report and follow-up action taken letters to the members of the committee.
- Summarized the result analysis report and follow-up action:
  - Letter of appreciation
  - Letter of suggestion
  - Letter to improvement in performance
- One day Seminar on “Bloom’s Taxonomy” by Mr. D Rajesh as resource person was organised on 16/06/17.
- One day Seminars on Role of IQAC in Quality Enhancement, Innovative teaching Pedagogy and Evaluation Reforms for quality education in HEIs were organised for teaching staff.

- Workshop on “Effective Integration of ICT in Higher Education”, Dr. Ch. V Parameswara Rao, Principal, NECG as resource person, was organised.

**Point no 3: To confirm the progress of the activities**

- The Chairperson appreciated the departments for gradual improvement of number of activities in their respective department.
- The Chairperson expressed his appreciation to IQAC for its prompt actions taken on TLP.
- Alumni Representative raised the discussion of Alumni Cell (AC) in the intuition, reviewed various activities of AC that have been practicing and appreciated the cell and its functioning.
- The members confirmed that there have been incremental improvements in all aspects like student & faculty development programs, quality initiatives, placement & recruitment initiatives, teaching learning process, student performance in academic end examinations etc.
- The following points were raised in the discussion by the members:
  - Measures to improve the academic results.
  - To improve participation in extracurricular, co-curricular and extension activities
  - Quality initiatives for assessment of course learning outcomes.

**Point no 4: Introducing NAAC Framework document in the college**

- The Chairperson presented the list of responsible persons for NAAC framework document.
- Next meeting is scheduled in the month of February, 2018.

**Point no 5: Any other matter with the permission of the chair**

- Committee discussed on Collaborations and its role in increasing job opportunities.
- The coordinator announced the proposed date of next meeting of IQAC in the 2<sup>nd</sup> week of June, 2018.

At the end of the minutes, the committee members resolved that the action taken and the meeting concluded with vote of thanks.

Sd/--  
(IQAC Coordinator)

Sd/--  
(Chairperson, IQAC)